

# VILLAGE OF LUTHER

REGULAR MEETING (Location: Village Hall)

February 13th, 2024

**Approved**

President Treiber called the meeting to order @ 7:00 p.m.

Members Present: Andy Treiber, Felicia Wert, Brandon Voyles, James Bacon, Connie Holmes, Brittany Carlson, Linda Wellman, Amy Jo Dejesus, Carrie Fansler

Members Absent: None

Visitor's Present: Tiffany Clark, Michelle Goodman, Matt Pulaskey, Rich Martin, Mark Chophonis, Sue

Carlson made a motion to accept the minutes dated January 9th, 2024, with update of adding Carlson to members present and roll call, 2<sup>nd</sup> by Voyles. All in favor, motion carried.

A Financial Report was presented dated January 2024 with the following balances: General Fund \$388165.68; Major Street Fund \$79,421.50; Local Street Fund \$128,585.30; Payroll Fund \$5,491.58, Petty Cash Fund \$848.31; Park Improvement Fund \$2,543.53. A motion was made by Carlson, 2<sup>nd</sup> by Holmes to approve the financial statement as presented. All in favor. Motion carried.

Holmes made a motion, 2<sup>nd</sup> by Bacon to approve the agenda with addition of 4 Budget Amendment and 5 Salary Resolution under new business. All in favor. Motion carried.

**Public Comment-** Martin updated report with Homicide in Dover, roundabout on M-37 and US 10, recreational deputy training will be held in Lake County, robbery, drivers training program, and Christmas toy give away. Mark Chophonis asked if the Village should be added to LASA insurance, Treiber stated yes and requested a copy of the insurance. Chophonis asked if LASA could meet in the Village, Treiber stated yes LASA would need to provide dates and times.

**Bills-** The following bills were presented: Consumers Energy DPW \$22.72; Consumers Energy Street Lights \$593.03; Consumers Energy Street Lights LED \$503.88; Consumers Energy Linden \$43.04; Cv Kwik Mart \$158.59; \$; Republic Services \$355.32; OCD Accounting February \$90.00; OCD Accounting January \$90.00; James Tree Service \$ 1,200.00; Brookes Elite Contracting \$119.00; Crystal Flash Propane DPW \$735.16; Crystal Flash Diesel DPW \$ 1070.73; Newkirk Township Election Source \$20.88; Carrie Fansler reimburse McAfee \$84.79; Municipal Underwriters of MI \$13,042.00; Leroy Hardware \$53.47; West 10 Truck and Auto \$79.47; Michelle Goodman reimburse for Mardi Gras \$42.38: Voyles made a motion, 2<sup>nd</sup> by Bacon to pay the bills as presented. Roll call vote –Yes- Holmes, Bacon, Wert, Voyles, Wellman, Carlson, Treiber. Motion Carried.

Correspondence- none presented. Patti Drug notice from Martin, SOM road usage survey, Review books

## **Committee Reports-**

**DPW-** Treiber discussed the risk management walkthrough where the rep presented suggestions for documented building roof inspections every three years, sidewalk inspections, smoke alarms in offices and Diesel fuel spill container. They had 9 buildings on the insurance, updated with current building count.

James Tree Service will try to do stumps in the upcoming weeks depending on weather.

DPW is looking at different landscape rakes, discussion was held, Ina store has a brand new 7-foot rake they will sell the village for \$1000. Retail value is \$2000. Holmes made a motion to spend \$1000 on a landscape rake, second by Voyles, Roll call vote –Yes- Holmes, Bacon, Wert, Voyles, Wellman, Carlson, Treiber. Motion Carried.

Price of asphalt is high, we are not able to afford another section this budget year, Andy will reach out to the road commissioner for quote on chip and seal of side roads.

DPW Boot and PPE discussion was held, Holmes made a motion to allow up to \$300 reimbursement for PPE, seconded by Bacon, Roll call vote –Yes- Holmes, Bacon, Wert, Voyles, Wellman, Carlson, Treiber. Motion Carried.

Fleis and Vandenbrink Fairbanks update has everything marked and will hopefully be staked next week.

Holmes asked if the broken sign/wreath on Mainstreet can be taken down. Treiber will investigate who takes the sign down.

**Fire Board-** Treiber reported we have received minutes. Grant reimbursement discussion was held, the Village hasn't been reimbursed from the State of Michigan yet.

**Hall Committee-** Hall Committee financial reporting will come back to the Village after the audit.

**Planning Committee-** nothing to report.

**Ordinance Committee-** Wert provided list of members that would like to be on the committee: Linda Wellman, Lynn Wert, Sue, Dennis Karnarski, Scott Lucas. Treiber recommended they all bring letters of interest to next month's meetings or attend next month's meeting. Holmes stated she would like to be on the ordinance committee. New members will be selected next month.

Blight committee- No update

**Public Improvement Committee-** Mardi Gras fundraiser was successful, North bar offered round up on tabs and \$1.50 on all seafood boil orders. Donations at the doors were \$519.00, we are waiting for round up and seafood boil donations.

Fansler noted, there are minutes in each village package.

Fansler asked if the Village would allow the public improvement committee to partner and write the LCCF grant for bleachers at the arena. Carlson made a motion, carried by Holmes, all in favor. Motion carried.

#### **Old Business-**

1. **Need a list of committee members:** Holding till next meeting.
2. **Laptop and docking system:** Fansler reported, waiting for IT professional at work to determine which system would work best.

#### **New Business-**

1. **Code of Ethics:** Treiber reminded everyone of the code of ethics/code of conduct outlined in their MML books chapter 8. Chapter 8 outlines how the board should communicate with each other during a meeting. Everyone needs to leave personal feelings at the door, we serve the public and need disagree professionally. The village pays for MML, they have training resources available to all board members.
2. **Use of Music Pavilion:** Siera would like to have a Monday School Summer Campfire Style July 8<sup>th</sup>- August 26<sup>th</sup> at the Purchase pavilion. Motion made by Wert to allow the summer camp, seconded by Wellman, all in favor. Motion carried.
3. **No building use until 3/1:** The hall will be unavailable for 10 days during voting because voting machines will be left out.
4. **Budget Amendments:** Treiber presented 2023-2024 budget amendments: See Attachment

Motion made by Holmes to accept budget amendments to general fund, major fund, local fund, and public improvement fund as presented, seconded by Carlson, Roll call vote –Yes- Holmes, Bacon, Voyles, Wellman, Carlson, Treiber. Abstain- Wert, motion Carried.

5. **Salary Resolution:** Salary resolution read by Holmes. Motion made by Holmes to accept resolution as read, seconded by Carlson. Roll call vote –Yes- Holmes, Bacon, Wert, Voyles, Wellman, Carlson, Treiber. Motion Carried.

A motion to adjourn was made by Voyles, 2<sup>nd</sup> by Bacon. All in Favor.  
Meeting adjourned 8:07 pm.

Respectfully submitted  
Carrie Fansler  
Village of Luther Clerk